**Event Write-up Guide**

Name of Event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Host(s) or Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Description of the Event

1. Mention the names of Club members and guests who were in attendance.

1. Mention any interesting high points (including breakdowns and who fixed what!)

1. Send three or four digital photos to accompany the write-up by e-mail to the newsletter editor: nkorvink0504@gmail.com by the first Tuesday of the month for submission to the British Marque.